

Valleyview Secondary Awards

Applying For Awards

[Submitting Your Packages](#)

Section 1

Deadline

May 1st of each year

Please email applications to:

[Ms. Gavelin - VSS District Scholarship Committee Member](#)

The EMAIL will DATE/TIME Stamp submissions.

- Anything received after May 1st will **NOT** be reviewed.

Note:

Under the Income Tax Act, the Ministry of Education must issue scholarship winners a T4A for the taxation year in which the scholarship cheque is issued. When redeeming a scholarship, winners will need to provide a Social Insurance Number (SIN) for this purpose. Temporary SINS, beginning with '9', cannot be accepted.

Section 2

Demographic Information

Required by all applicants submitting documents for application packages:

1. Last Name
2. First Name
3. Date of Birth
4. PEN #
5. Address
6. Phone Number
7. Citizenship

NOTE: You can find your PEN# in [MyED](#)

Section 3

Personal Letter of Application

Applicants are required to submit a Personal Letter of Application addressing the following:

- Paragraph 1 - Introduction
- Paragraph 2 - Future Goals & Objectives
- Paragraph 3 - School Involvement
- Paragraph 4 - Community Involvement
- Paragraph 5 - Athletic and/or Fine Arts activities
- Paragraph 7 - Conclusion

NOTE:

This letter **MUST** be included or your application will not be considered.

[Letters of Applications](#)

Section 4

NOTE: There are multiple awards available in these application packages. Please review the qualifications carefully.

VSS Ministry of Education
District/Authority Scholarships:
2023 - 21 Awards

Post Secondary Plans

Please complete this section to assist the committee in determining your qualification for awards.

Valleyview Secondary Awards* must be claimed by January 31 of the year after you graduate.

*The Rotary Award is valid for one year after graduation.

*The Brandon Hein Memorial Award is valid for two years after graduation.

SD No.73 Community Awards and Top Academic Awards must be claimed by January 31 of the year after you graduate.

Ministry of Education District/Authority Scholarships are valid for FIVE years after graduation.

Section 5

Activity Record

Please complete the [Activity Record](#) if you are applying for awards that consider school/community involvement as criteria.

If you leave this section incomplete your application will be considered incomplete for awards that use school/community involvement as criteria to consider during adjudication.

Section 6

Financial Need Section

All BURSARIES require a completed FINANCIAL NEED STATEMENT.

This information is reviewed with care and attention by the awards committee. Forms are destroyed after the adjudication process.

Section 7

References

Please provide references from TWO teachers and/or community members who can attest to your achievements for the awards you are applying for.

It is your responsibility to provide them with the information required for writing your letters.

[Reference Letters - Requests](#)

Section 8

In order to apply for the awards in this section, students must meet the Basic Eligibility requirements.

1. Grades Submission - To be completed by the VSS Awards Counsellor; Ensure you qualify before applying.
2. Completed Resume Section.
3. Completed Financial Need Section (Bursaries only) .
4. Submission of TWO Letters of Reference - Included in your electronic submission.
5. Supplementary letters MUST be submitted for awards in the spaces required in the application packages.
6. Graduating in good standing from Valleyview Secondary School.
7. Attending a post-secondary institution in September or January after graduation. (See specific awards for exceptions if applicable).

Section 9

Grades Submission

- Please review the requirements for each application.
- SD No.73 Top Academic Awards have different requirements from the Community Awards.
- Valleyview Community Awards and SD No.73 Community Awards academic requirements are the same.
- There are **NO** academic requirements for the Ministry of Education District/Authority Scholarships

Section 10

Preparing For Electronic Submission

- Proofread your submission
- Pdf. of the following:
 - Application package
 - Completed supplementary essays completed within the package.
 - Financial Need Statement complete IF applying for Bursaries
 - [Letter of Application](#)
 - [Two letters of recommendation](#)
 - Any additional letters of recommendation as required by individual awards
 - **ONE letter** of recommendation ONLY for the [Ministry of Education District/Authority Scholarship](#) - **USING the Reference FORM.**
- [Merge all pdf. Documents into ONE file.](#)
- Email Completed Application to:
 - [Ms. Gavelin - VSS District Scholarship Committee Member](#)

Section 11 – Other applications to consider...

Please ensure you consider applying for the awards available through [other application forms](#) and submit the documents by the required deadlines.

[Aboriginal Scholarships & Bursaries](#)

[Trades Awards & Resources](#)

[Ms. Gavelin](#) is also accepting:

May 1 each year - [P.E.O. Chapter A.T.](#) (Must be **paper copies IN envelopes** submitted to Ms. Gavelin. To be picked up by the P.E.O. representative).

Please remember there are **MANY more awards** listed on the [Student Services website](#). You simply need to do your own research.

Section 12

Questions?

[Mrs. Horsman](#) - VSS Students A - GA

[Mrs. Hammonds](#) - VSS Students GE - N

[Ms. Gavelin](#) - VSS Students O-Z

- Monday - Thursday

[Mr. Mahil](#) - VSS Students O-Z

- Friday

Please see us by April 25, 2024 - Thank you!